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## **AUTOMATED SYSTEMS HOLDINGS LIMITED**

*(Incorporated in Bermuda with limited liability)*

**(Stock Code : 771)**

### **ARRANGEMENTS FOR THE ANNUAL GENERAL MEETING**

Reference is made to the circular (the “Circular”) of Automated Systems Holdings Limited (the “Company”) dated 21st April 2020 and the notice of the annual general meeting of the Company, and the proxy form, in relation to the annual general meeting (“AGM”) to be held at 15th Floor, Topsail Plaza, 11 On Sum Street, Shatin, New Territories, Hong Kong on Wednesday, 27th May 2020 at 10:00 a.m. Unless the context otherwise stated, capitalised terms used herein shall have the same meaning as those defined in the Circular.

#### **(1) Voting by proxy in advance of the AGM**

The Company will hold the AGM as scheduled. However, due to the COVID-19 pandemic, the Company continues to recommend against physical attendance of Shareholders at the AGM. Shareholders may appoint the chairman of the meeting as their proxy to vote on the relevant resolution(s) at the meeting instead of attending in person, by completing and return the proxy form. A copy of the proxy form can be downloaded at [http://www1.asl.com.hk/wp-content/uploads/2020/04/ew\\_00771proxy-20200421.pdf](http://www1.asl.com.hk/wp-content/uploads/2020/04/ew_00771proxy-20200421.pdf).

#### **(2) AGM proceedings online**

Shareholders not attending the AGM in person may view a live webcast of the AGM proceeding by video conference. Shareholders can access the webcast from any location with access to the internet with a smart phone, tablet device or computer. However, please note that Shareholders joining the webcast will not be counted towards a quorum nor will they be able to cast their votes online. Shareholders who wish to join the AGM online may send a written email request to the Company at [ir@asl.com.hk](mailto:ir@asl.com.hk) from Thursday, 7th May 2020 to Friday, 22nd May 2020.

#### **(3) Questions at or prior to the AGM**

If any Shareholder chooses not to attend the AGM in person but has any question about any resolution or about the Company, or has any matter for communication with the Board, he/she is welcome to send such question or matter in writing to our principal place of business in Hong Kong or to our e-mail at [ir@asl.com.hk](mailto:ir@asl.com.hk), or raise question relevant to the proposed resolutions during the webcast.

#### **The Company will implement and effectuate the following measures in the AGM:**

- (1) every participant (including Shareholders or their proxies) in the AGM shall be subject to compulsory body temperature check at the entrance of the AGM venue;
- (2) any participant with a body temperature of 37.3 degree Celsius or higher, or refuses a temperature check shall not be allowed to enter into the AGM venue;

- (3) mandatory health declaration – anyone subject to quarantine, has any flu-like symptoms or has travelled overseas within 14 days immediately before the AGM (“recent travel history”), or has close contact with any person under quarantine or with recent travel history will not be permitted to attend the AGM;
- (4) all participants (including the staff members of the Company) in the AGM shall wear face mask throughout their stay at the AGM venue save for a very short period of time just for conducting identity checks by the staff members (but not otherwise);
- (5) all participants in the AGM shall use sanitizer to sanitize their hands at least once when they enter into the AGM venue, and when they leave after the AGM;
- (6) the seating at the AGM venue shall be as spacious as possible;
- (7) no water or any refreshment will be served, and no gifts will be distributed at or during the AGM even on request; and
- (8) The directors of the Company may attend the AGM remotely through video or telephone conference facilities.

Due to the constantly evolving COVID-19 pandemic situation in Hong Kong, the Company may be required to change the AGM arrangements at short notice. Shareholders should check the Company’s website for future announcements and updates on the AGM arrangements.

By Order of the Board  
**Automated Systems Holdings Limited**  
Ngan Wai Hing  
*Company Secretary*

Hong Kong, 6th May 2020

*As at the date of this announcement, the Board comprises Mr. Wang Weihang and Mr. Wang Yueou being Executive Directors; Mr. Cui Yong being Non-Executive Director; and Mr. Pan Xinrong, Mr. Deng Jianxin and Ms. Or Siu Ching, Rerina being Independent Non-Executive Directors.*